



Northeast Ohio Council on Higher Education



TOTAL INTERNSHIP MANAGEMENT TRAINING

Friday, July 14, 2017 | 8:30 a.m. to 3:30 p.m.

Walsh University | 2020 E. Maple St. | North Canton, OH 44720

AGENDA

Sign-in, breakfast and networking	8:00 am – 8:30 am
Workshop Morning Part 1	8:30 am – 10:00 am
<ul style="list-style-type: none"> ○ Why Interns Matter ○ Working With Millennials & Non-Traditional Interns 	
Morning Break	10:00 am – 10:15 am
Workshop Morning Part 2	10:15 am – 11:45 am
<ul style="list-style-type: none"> ○ Organizational Commitment & Readiness ○ Structure, Plans, & Outcomes ○ Legal Aspects 	
Lunch Break	11:45 am – 12:30 pm
Workshop Afternoon Part 1	12:30 pm – 1:45 pm
<ul style="list-style-type: none"> ○ Recruiting Interns ○ Onboarding Interns ○ Supervising & Mentoring 	
Afternoon Break	1:45 pm – 2:00 pm
Workshop Afternoon part 2	2:00 pm – 3:30 pm
<ul style="list-style-type: none"> ○ "Making It Fun" ○ Performance Management & Measurement ○ Off-boarding & Evaluation 	
Adjourn	3:30 pm

Register at www.noche.org/workshops. Questions? Contact NOCHE Associate Vice President for Programs, Brenda Davis Smith bdavissmith@noche.org or 216.302.3242.

